PROTOCOL

Covid 19
DEAR GUEST,

Following the pandemic generated by COVID-19 and to make your holiday a safe place of enjoyment, we have established a number of measures and recommendations for you and also for our team. We hope that they will make you feel comfortable at all times. If you have any suggestions or incidents, please contact the Hotel Management.

Here below, all the measures we have changed.

GENERAL

The main recommendation is to keep the social distancing of 1.5m to 2m, depending on the use of masks and frequent hand hygiene.

We recommend the use of mask in public spaces, which are provided in all public areas of the hotel such as reception, restaurant, spa, public bathrooms, etc.

Our staff has the information, training and PPEs necessary for you to enjoy your holiday and forget the health emergency lived for a few days.

WELCOME TO THE PROPERTY

We foresee additional actions to those we have been carrying out such as:

- We’ve placed some disinfectant carpets for shoes at the main entrance
- We take the temperature of our guests at the time of check-in
- We have installed protective screens between the guests and the person attending them.
- A social distance of 2 metres should always be respected if the guest does not wear a mask or 1.5m when the mask is worn.
- We advise you to Check In Online in order to minimize your time at reception. We will inform you of the process by email or on our website.
- At the time of check-in we will provide you with a set of safety amenities in case you do not have your mask and antibacterial hand gel.
- We disinfect in front of you all the objects that can be touched such as check in tablets or POS machines.
- We promote the use of credit in the hotel and subsequent payment by credit card.
- We have relocated the furniture that has been needed to meet the social distances.
- For your safety, we keep open only one access to the property,

We must cancel the Valet Parking service and unfortunately as a loyal customer, we will not be able to greet you with a handshake as we would like.
LIFTS

• We recommend that you do not share the lift with people that do not travel with you in your family and/or room.
• Please respect the social distance while waiting for the lift.
• This is one of the main spaces where we recommend the use of mask and antibacterial gel before and after touching the button.
• We reinforce the cleanliness of this space given its intense use.

TECHNOLOGY

• We have strengthened the Online Pre Check In in order to minimize the time spent at the reception.
• We have an informative APP where you will find the schedules and all the necessary information to enjoy your stay to the fullest.
• Menus for the various services are available in QR code or in the mobile APP for you to consult at your convenience.

HOUSEKEEPING AND ROOMS

• Your room will have been disinfected with ozone and subsequently ventilated to ensure total disinfection after the last guest’s departure. The room’s idle time after this disinfection is 24 hours.
• We improve and strengthen all cleaning processes, incorporating disinfectants specially recommended in hospitality.
• We cannot clean your room if you are inside; if that is the case, you could be on the terrace.
• For your peace of mind and comfort, the public toilets will be cleaned every two hours and in the rest of the public space cleaning frequency is increased.
• We have removed most decorative and informational objects from the room such as books, magazines, plants, directories.
• We also removed additional duvets and pillows that were previously in the closet.

If you have need anything, please contact the front desk.
RESTAURANT AND BAR

- Please be respectful of the social distances.
- You will have an assigned schedule so that you do not have to wait in the restaurant and to maintain the maximum allowed capacity.
- Security screens will be placed where they may be needed.
- The breakfast service is made a la carte; we have removed the buffet system.
- We’ve relocated the furniture to keep the social distance.
- Menus for the various services are available in QR code or on the property’s APP.
- For your own safety, tables will be decorated in front of you.
- We have strengthened cleaning processes and temperatures to ensure proper disinfection of crockery and utensils after use.

POOL

- For your own comfort, you will find the sunbeds separated by groups of 2. Please do not change their position.
- The use of towels to protect the sunbeds is mandatory. We have towels at your disposal.
- Warn the lifeguard when leaving the sunbeds so we can proceed to disinfect it.
- Early in the morning, the entire pool area is fully disinfected.
- Due to our internal operating system we already periodically analyse the water and record and dose chlorine levels automatically.

GYM, SPA

- These services will work by appointment only so that the facility and care are exclusively for you.
- Disinfection is guaranteed after each use.
- The operation of the pools is like outdoors.

RRHH INTERNAL AND HR DEPENDENCES

- The entire team has been properly trained both in knowing the symptoms of the illness and act accordingly, for example changing internal processes.
- All the staff has completed a health questionnaire to ensure that all people who work do not suffer from COVID-19.
- We have an “expert” team that has had additional training to be able to deal with an incident regarding customers or workers who may be unwell.
- This are the measures that our team takes daily:
  - Daily temperature intake.
  - Changing of clothes, shoes and disinfection at the work place.
  - Constant cleaning and disinfection of utensils.
  - Traceability of routes and relationships between people and customers. Rigorous shifts are established.
  - Use of the necessary and department-specific PPEs.
  - The internal hand cleaning standard must be complied with every hour by alternating water and soap with antibacterial hand gel.
PARTNERS

To carry out these actions, we have taken the advice of expert partners in the field with whom we have collaborated for years; while following internal auditing and continuous improvement processes to implement and/or change whatever is necessary.

These partners are:

- Preverisk, a partner for 20 years and globally recognised in the Travel sector in the improvement and adaptation of “Health and Safety” protocols according to the recommendations of WHO and health authorities.

- Red Asistencial Juaneda is our reference hospital and with them we have developed a protocol of action in case any customer gets sick in the hotel. In any case, while the customer waits for medical care, he will quarantine in his room and if necessary, we have kept rooms especially to quarantine.

- Previs is the company that develops all the protocols of prevention of Occupational hazards in order to comply with all current legislation.

As new health regulatory changes may be implemented, we reserve the right to modify everything we deem necessary to improve your stay.

We hope you have a good rest and enjoy your stay with us.

Best Regards,
General Manager